

## Whittington Parish Council

**Draft Minutes** Parish Council Meeting **Monday 18<sup>th</sup> November 2019** in Whittington Village Hall

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 [gillianhodgson6@gmail.com](mailto:gillianhodgson6@gmail.com)

Agenda & Full Minutes of meetings available at <http://www.whittingtonvillage.org.uk/blog/parish-council/>

Public meeting attended by 2 members of the public, items discussed: traffic issues; Whittington in Bloom – bulb planting and proposed Open Gardens Day in summer 2020; Painting Railings; 'Bring a Bauble' event Sunday 15<sup>th</sup> December; External Christmas tree; Verges, hedges and drain cleaning required; BT manhole on Church St flooding occurrence.

Present were Cllrs Hall, Close, Morgan, Sutherland, City Cllr Scothern, Gillian Newton, the Clerk; no members of the public were present during the Parish Council meeting.

1480 Apologies for absence were received from Cllr Fell..

1481 Minutes of the Parish Council meeting held on Monday 16<sup>th</sup> September 2019 (attached) were read and agreed by Cllrs and signed as a true record by Cllr Hall.

1482 Clerk's report – <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/> Kerb W427916; Flooding on corner W427918; Potholes near Loyne Park W427914. Lancashire 50+ Assembly newsletter Issue 7 circulated electronically and available in the village hall foyer. Clerks & Councils Direct newsletter Issue 126 circulated at the meeting.

1483 **PACT** No crimes were reported during August. 1 crime reported in September – Burglary on or near Keer Holme Lane under investigation. Cllr Close reported the quad bike had been found at another location. Parishioners are reminded to be vigilant and report suspicious behaviour. Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley and Rural Areas. The link to local crime figures available at [www.police.uk](http://www.police.uk) Lancashire Constabulary>Upper Lune Valley and then your postcode. Contact PC 3573 Rob Barnsley Community Beat Manager or PCSO 7109 Sarah Shepherd [morecambept@lancashire.pnn.police.uk](mailto:morecambept@lancashire.pnn.police.uk) Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/> to identify your exact location eg: bus station at village hall is **surprises:splashes:printers**

### **1484 Finance**

- a) S137 donation requests from local charitable groups to be received by 13<sup>th</sup> January.
- b) S137 donation to Royal British Legion Poppy Appeal at next meeting.
- c) Standing order 6<sup>th</sup> October Clerk's wages £317.66
- d) CHEQUE £30.00 payable to Parish & Town Training, Lancashire for Cllr Sutherland to attend training, agreed by Cllrs. Cllrs agreed for Cllr Sutherland to claim mileage at 10p per mile to attend training events. Signed by Cllrs Hall and Close.
- e) CHEQUE £144.00 payable to Lancaster City Council for uncontested election 2/5/19 agreed by Cllrs. Signed by Cllrs Hall and Close.
- f) Cllr Morgan signed Section 6 of bank mandate.
- g) Shooting Rights negotiation discussed.
- h) Bank reconciliation Current account and Bonus Saver account.

	£		£
Opening balance	4224.37	Opening balance	143.67
Income	4294.75	Interest	.09
Less expenditure	<u>(1944.77)</u>	Balance	<b><u>143.76</u></b>
Book balance	<b><u>6574.35</u></b>		

**Balance at bank 6574.35 Sheet 303 15<sup>th</sup> October 2019**

**1485 Planning**

**19/00323/FUL** and **19/00324/LB** Listed building application for works to facilitate the change of use and conversion of barn and shippoon to form dwelling (C3) and holiday cottage (C1), erection of a single storey rear extension, installation of replacement roof on existing barn, installation of steel beams and new internal floor, construction of roof on existing shippoon and installation of roof lights, installation of windows and doors in existing openings and installation of new internal partition walls for Mr.G. Collinson, Low Hall Farm, Main Street, Whittington, LA6 2NY. **Amendments application 30/10/19. Awaiting decision.**

- 1.1 19/01241/FUL** Construction of a dormer extension to the rear elevation with covered balcony, installation of a roof light to the front elevation, erection of a detached garage and alterations to land levels for Mr&Mrs Allan & Ellie Wright, The Old Dairy, Keerside, Arkholme, LA6 1AP **Awaiting decision.**
- 1.2 19/01384/LB** Listed building application for the installation of a roof light and alterations to a door on the north elevation, alterations to a door on the west elevation and installation of internal partition walls for Mr Bernard Sampson, Old School, Main Street, Whittington, LA6 2NY
- Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

**1486 Correspondence circulated electronically - LALC/NALC** November newsletter circulated electronically. VE Day 75 8<sup>th</sup> to 10<sup>th</sup> May 2020 Parish Council to discuss with Rev'd Hampson and Wjittington Village Hall Committee. LALC Meeting 25<sup>th</sup> November at Caton Institute, Cllrs give apologies. **Lancaster City Council** Contingency Community Emergency Planning training workshop 12<sup>th</sup> November at The Platform, Morecambe attended by Cllr Sutherland. In attendance were representatives from a number of public and government services, Environment Agency, Emergency Services, County and City Council, etc. Cllrs agreed for Cllr Sutherland to claim mileage at 10p per mile to attend training event. Cllrs agreed this would need a villager's working party. Cllr Sutherland shall receive weather information from the Met Office. Vulnerability of parishioner's discussed, Cllrs agreed neighbours will know who may be vulnerable in an emergency and/or evacuation procedure. Wennington's recently adopted plan available to view at <https://wenningtonparishcouncil.files.wordpress.com/2019/01/wennington-cep-2018-v1.0-1.pdf>

**Lancashire County Council** October & November Trading Standards newsletter and the Winter Service Briefing circulated electronically and displayed on the noticeboard. Lancashire Constabulary November newsletter circulated electronically.

**1487** Electronic Communication discussed; collection of parishioners Email addresses to comply with confidential stored data regulations.

**1488** Speed measures update. Statistics requested from Lancashire County Council Data Protection – awaiting a reply. A villager's working party is gathering information to put to the Parish Council eg: width of footpaths adjacent to highway. Villagers are reminded to report highway faults/matters on the Lancashire County Council Report it website <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/>

**1489** Parish Plan discussed. Cllrs Hall and Fell to take this forward.

**1490** Community Emergency Contingency Planning update – see minute 1486

**1491** Business introduced by Cllrs

- a) Cllr Hall submitted invoices for Hammerite paint and fuel for the strimmer – agenda item next meeting.
- b) Cllrs agreed to publicly thank, on the Whittington Blog, Whittington in Bloom volunteers; Mike Barr for volunteering the railings and to request ideas for expenditure of precept eg: hiring equipment for proposed sport's day event in summer 2020.
- c) Points from the public meeting were discussed: External Christmas tree – donor to be asked, siting of tree, lighting possibilities; Railings painting working party volunteer requested for next Spring; Whittington in Bloom Garden Open Day supported by Parish Council, Gardening Competition categories to be discussed at a future meeting; Overgrown verges & hedges reported LCC 'Report It' W445687 and drain clearance LCC 'Report It' W445692 and BT manhole on Church Street to be reported as a flooding hazard – LCC 'Report It' W445684 and with BT Ref:LC2NKK55.

Date of next meeting: **Monday 20<sup>th</sup> January 2020 7:00pm** in Whittington Village Hall

**Preceded by a public meeting at 6:45pm**

# S137 donations to local charitable groups

Please make your requests for a donation before close of day on

**Friday 3<sup>rd</sup> January 2020**

## Dates of Meetings in 2020

Monday 20<sup>th</sup> January

Monday 16<sup>th</sup> March

Parish Assembly Monday 20<sup>th</sup> April

Annual Parish Council Meeting & PC meeting Monday 18<sup>th</sup> May

Monday 20<sup>th</sup> July

Meetings held in Whittington Village Hall 7.00pm prompt

Preceded by an open public meeting at 6.45pm